

**South Central Louisiana Human Services Authority
Board Meeting Minutes
September 19, 2019**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Alvina Matherne (St. Charles), Cheryl Turner (Terrebonne)

Members Absent: Dr. Victor Tedesco, III (Terrebonne)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folsie (Fiscal Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cage (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:14 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Lynne Farlough led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the August 13, 2019 meeting were reviewed. Ms. Alvina Matherne motioned to approve the minutes of the August 13, 2019 Board Meeting, seconded by Mr. Bryan Zeringue, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Vacant Board Member Seats Update:</u> Ms. Schilling discussed vacant Board Member seats. A nurse from St. James Parish has inquired about the vacancy and information has been forwarded to her. We still continue to advertise for the vacancies in St. James, Lafourche and St. Mary. Mr. Bryan Zeringue referred Mr. Richard Adams for the Lafourche vacancy and Ms. Schilling will contact him. Ms. Schilling also reported she will speak with Representative Zeringue to assist in the removal of the Gubernatorial Board appointments.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Dispatcher Training:</u> Ms. Schilling reported a 2nd Dispatcher Training was held in July in St. Charles Parish. We had 23 graduates at the St. Charles Parish Sheriff's Office. Ms. Schilling also discussed SCLHSA's Resource Guide for the 7 parishes being developed as an App for use. This will enable ease of access by anyone including our law enforcement. • <u>CIT Trainings with LPSO:</u> Ms. Schilling discussed SCLHSA has submitted training dates to LPSO, with the first class beginning in November – September, 2020. We will conduct 10 CIT trainings once per month with 27 officers per class. LPSO is currently working on a grant to train cadets for next year. Ms. Schilling also reported we have an upcoming meeting with LPSO on September 23, 2019. • <u>SCLHSA Mobile Clinic Ribbon Cutting-St. Charles Parish (9/16/19):</u> Ms. Schilling thanked Ms. Alvina Matherne for her hard work and dedication to bring the Mobile Unit to St. Charles Parish. Ms. Schilling reported the Ribbon Cutting Ceremony was well attended and has received positive feedback. SCLHSA's Marketing, DD, Behavioral Health, and Integrated Care had tables set up for the event. Ms. Alvina Matherne discussed the excitement in the community of SCLHSA Services in St. Charles Parish. Ms. Schilling also noted the Mobile Unit will see patients 2 times per month. Ms. Schilling hopes to soon roll-out the Unit in Assumption and St. James Parishes. • <u>SCLHSA Regional Advisory Council (RAC) Meeting – 9/17/19:</u> Ms. Schilling reported a second Behavioral Health RAC meeting was held this week on September 17th. Mr. Michael Jones is Chair for RAC. At the meeting, elections were held for officers and goals and objectives were discussed. Ms. Schilling also discussed she would like Mr. Jones to attend a Board Meeting and have a RAC joint meeting with SCLHSA DD RAC Committee. • <u>Statewide Social Media Campaign Extension:</u> Ms. Schilling reviewed a handout regarding the Statewide Opioid Social Media Campaign. SCLHSA has received additional funding in the amount of \$60,000.00. Ms. Schilling also discussed the STR carryover funds remaining in the amount of \$40,000.00. The funds will be used for our agency for additional Social Media for our catchment area only.

Executive Director Report (cont'd)

- Louisiana Opioid Action Summit: Ms. Schilling discussed the statewide Opioid Action Summit was held in Slidell on September 4 – 6. SCLHSA was invited to have a Marketing table at the event led by Janet Price and Ethan Bascle. Ms. Schilling noted the Opioid Summit was well attended by our staff and informative in addressing the opioid crisis.
- MOU with LSU for Office Based Outpatient Treatment (OBOT) Funding: Ms. Schilling reviewed the agreements between LSU and SCLHSA TBHC and the Mobile Unit. We can bill separately for patients seen for Medicated Assisted Treatment (MAT) with this funding.
- LDH/OBH Listening Tour 2.0 – 9/27/19: Ms. Schilling discussed the LDH/OBH Listening Tour 2.0 will be held on Friday, September 27, 2019 at the North Terrebonne Library. The Tour will consist of separate sessions for the community and providers. SCLHSA has worked on having our Peer Support Specialists and patients attend the event along with local providers.
- VBP Roadshow Part Deux (DD)-October, 2019: Ms. Schilling discussed the VBP (Value Based Provider) Roadshow will occur sometime in October. The Roadshow is put on by OCDD and Ms. Schilling invited the Board to attend. The date will be shared at a later time.

Financial Report: Janelle Folse

- Monthly Budget Summary (July/August): Ms. Folse reviewed the FY 19-20 Budget Analysis for July as of 7/31/2019 and August as of 8/31/2019, including projected revenues/expenditures and the Legislative Appropriated Budget.
- Revenue Report (July/August): Ms. Folse reviewed the FY 19-20 Revenue Report for July as of 7/31/2019 and August as of 8/31/2019, reflecting collections including recoupments/write-offs/adjustments as of 7/31/2019 and as of 8/31/2019.
 - Ms. Lynne Farlough motioned to approve the FY 19-20 July and August Budget Analysis and the Revenue Reports for July as of 7/31/2019 and August as of 8/31/2019, seconded by Ms. Cheryl Turner, motion carried.

Operational Report: Kristin Bonner

- Emergency Operations Plan (EOP): Ms. Bonner reviewed the Emergency Operations Plan to include minor changes to the language on the Plan.
- Continuing of Operations Plan (COOP): Ms. Bonner reviewed the Continuing of Operations Plan to include minor changes to the language on the Plan.
- Performance Improvement Plan: Ms. Bonner reviewed the Performance Improvement Plan to include minor changes to the language of the plan.
 - Ms. Cheryl Turner motioned to approve the changes to the Emergency Operations Plan, Continuing of Operations Plan and Performance Improvement Plan, seconded by Mr. Bryan Zeringue, motion carried.

Behavioral Health: Misty Hebert

- Recovery Month: Ms. Hebert discussed September being Recovery Month. Ms. Hebert reviewed stats to include 3,200 clients, 25% of SCLHSA population, have a substance use disorder. Nine percent of the population are Addictive Disorder only and 16% are co-occurring. The age of 0-17, SCLHSA clients include 98 unique individuals and 816 services, 18-64 has 3,032 unique individuals and 28,062 services and 65+ has 64 unique individuals and 800 services. Ms. Hebert also discussed to celebrate Recovery Month, SCLHSA will have Facebook posts of videos of a client from each clinic discussing what recovery means to them. We also have educational tables at each site.

Developmental Disabilities: Dawn Auvil for Wesley Cagle

- Program Statistics: Ms. Auvil gave a brief update of the current DD Waiver statistics totaling 1235 Waivers (763 NOW, 241 SW, 197 CC and 34 ROW). There are over 224 individuals receiving IFS funding, 43 Crisis, and 136 FFF slots filled.
- Screening for Urgency of Need status: Ms. Auvil discussed there have been changes to the screenings for Urgency of Need status. In a recent Quarterly OCDD Meeting, they learned of an option available to expedite the process if priority is needed.

	<ul style="list-style-type: none"> • <u>Critical Incident Reports/SIMS Update</u>: Ms. Auvil discussed the Critical Incident Resolution issues. There have been some improvements, but the main issue at this time is if Support Coordinators and Service Providers miss steps in putting information in the system, then there is difficulty locating the CIR.
Old Business	None
New Business	Mr. Bryan Zeringue reported the Safety Expo is October 19 th at the Thibodaux Civic center from 10:00 – 2:00 and asked SCLHSA to participate.
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>SCLHSA Events Calendar</u> • <u>Board Meeting Schedule</u>: The next Board Meeting will be on Thursday, October 10, 2019. Ms. Schilling has also requested permission from the Board to cancel the November meeting and schedule the December meeting earlier. The Board has agreed to cancel the November meeting and a meeting has been scheduled for Thursday, December 5, 2019. • Ms. Schilling has also asked about Elections be added to the next agenda. Mr. Nicholas agreed to add the Elections to the December agenda.
Adjournment	Motion to adjourn by Mr. Bryan Zeringue, seconded by Ms. Cheryl Turner, motion carried. Meeting adjourned at 7:11pm.